



Matthew Frank

TO: All Homeowners of Record
In Matthew Frank

DATE: February 7, 2014

FROM: Board of Directors
Matthew Frank Condominium Association

SUBJECT: NOTICE OF ANNUAL MEETING

All homeowners are hereby notified that the Annual Meeting of Matthew Frank Condominium Association is called as follows:

DATE: Monday, March 3, 2014

TIME: Sign-In at 6:45 p.m.; Call to Order at 7:00 p.m.
Board meeting to immediately follow annual meeting

PLACE: St. John's Community Center
8427 North Central St.
Portland, OR 97203

PURPOSE: To transact association business, which may properly come before the meeting or any adjournment thereof.

SUMMARY 1. Roll call.

AGENDA: 2. Proof of notice of meeting or waiver of notice.
3. Reading of minutes of preceding meeting.
4. Reports of officers.
5. Reports of committees.
6. Election of inspectors of election.
7. Election of directors.
8. Unfinished business.
9. New business.

PIZZA AND SODA PROVIDED!!

PROXY: A Proxy is enclosed for your convenience.

PLEASE RETURN YOUR PROXY WHETHER OR NOT YOU PLAN TO ATTEND THE ANNUAL MEETING.

**Senior Community Manager Candra Cole – 503.670.8111 x 257 or e-mail
candra.cole@managementtrust.com**

**E-mail Proxies to kayleigh.farris@managementtrust.com or
mail in the enclosed envelope or Fax to 503-670-0775**



PROXY

**MATTHEW FRANK CONDOMINIUM ASSOCIATION
ANNUAL MEETING
MONDAY, MARCH 3, 2014**

INSTRUCTIONS: A quorum of at least 40% of Matthew Frank Owners must be represented at the Annual Meeting in person or by proxy to hold a legal meeting.

If quorum is not met pursuant to ORS 100.408, the meeting will be immediately adjourned and called back to order at the reduced quorum rate of 20%. Please complete and return this Proxy by Noon on March 3, 2014. If you attend the meeting, you may reclaim your Proxy and vote in the usual manner.

CHECK ONE:

OPTION #1: Proxy Appointment: I appoint the following as my proxy for the purposes of establishing meeting quorum and voting in elections for Directors to the Board: Name of Proxy:_____. If my Proxy fails to attend the meeting, this proxy may be reassigned to the Chair of the Board.

OPTION #2: To establish quorum only.

IN WITNESS WHEREOF,

I have executed this proxy on this _____ day of _____, 2014.

Property Address:_____

(Signature of Owner)

(Print Owner's Name)

NOMINATIONS: On the back of this Proxy is a form to nominate candidates for election to the Association's Board of Directors. Four (4) positions will be filled at the meeting. If you wish to nominate the candidates of your choice, please fill out the enclosed.

Additional Proxy information can be found on the Web Portal using your individual Web access sign-in code at www.Managementtrust.com.



**NOMINATIONS TO THE BOARD OF DIRECTORS
MATTHEW FRANK CONDOMINIUM ASSOCIATION
ANNUAL MEETING
MONDAY, MARCH 3, 2014**

I nominate the following homeowners to be considered at the Annual Meeting for election to the Board of Directors of the Frescoes Condominiums Owners Association:

Name of Nominated Owner(s)

Address & Telephone Number(s)

Address _____

Phone _____

Address _____

Phone _____

Address _____

Phone _____

Address _____

Phone _____

(Owner's Signature)

(Print Owner's Name)

CURRENT BOARD

**Chris Glanville, Jennifer Rollins, Tyler Ashcraft – Terms Ending
Kathleen McCabe – Vacant
James Ollett – Term Ends 2015**

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- 1. You may use this form to place your own name into nomination or to nominate another homeowner.**
 - 2. Please complete the Proxy and Nomination Form and return to our office no later than noon on March 3, 2014.**